

TOWNSHIP OF IRVINGTON



MUNICIPAL COUNCIL SPECIAL MEETING MINUTES JULY 29, 2024 5:30 PM

Join Zoom Meeting
<https://us02web.zoom.us/j/82286166774>

Meeting ID: 822 8616 6774

One tap mobile
+13017158592,,82286166774# US (Washington DC)
+13052241968,,82286166774# US

Virtual - Zoom Meetings

1. PLEDGE OF ALLEGIANCE

2. MOMENT OF SILENCE

3. ROLL CALL

ROLL CALL	PRESENT	ABSENT	LATE ARRIVAL	EARLY DEPARTURE
Brown	X			
Cox		X		
Evans	X			
Dr. Frederic	X			
Dr. Hudley	X			
Vick		X		
Beasley, President	X			

Council President Jamillah Z. Beasley reads the following Statement of Proper Notice Pursuant to the Sunshine Law.

In accordance with the Open Public Meetings Act, adequate notice of this virtual meeting has been provided to the Irvington Herald and Star Ledger, posted on the Municipal Bulletin Board, the township's website, and filed in the Office of the Municipal Clerk.

4. ORDINANCES, BILLS & CLAIMS

A. Bills & Claims

Frederic – Brown 1. Bill Lists

RESOLVED THAT THE BILLS AND CLAIMS AGAINST THE TOWNSHIP OF IRVINGTON FOR A PERIOD JULY 29, 2024 AS ENUMERATED ON THIS LIST FOR MATERIALS, SUPPLIES AND SERVICES FURNISHED, DELIVERED AND/OR PERFORMED HAVE BEEN CERTIFIED BY THE DEPARTMENTS AS CORRECT, EACH CLAIM AND PURCHASE ORDER HAVE BEEN VERIFIED AND REVIEWED FOR THE AVAILABILITY OF FUNDS, ACCURACY OF ACCOUNT CODING AND COMPLETENESS BY THE ADMINISTRATION, THEREFORE:

BE IT RESOLVED, BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF IRVINGTON THAT THE FOLLOWING BE PAID BY THE CHIEF FINANCIAL OFFICER:

BILL LIST	\$823,767.35
TOTAL	\$823,767.35

Adopted
Absent: Cox and Vick

5. RESOLUTIONS AND MOTIONS

Frederic – Hudley A. Resolution Authorizing a Contract for Financial Advisor Services – Acacia Financial Group Inc. - \$50,000.00

RESOLUTION AUTHORIZING FAIR AND OPEN PROFESSIONAL SERVICE CONTRACT FOR FINANCIAL ADVISOR

WHEREAS, the Request for Proposals for professional Financial Advisor Services was publicly advertised in the New Jersey Star Ledger on June 13, 2024 with a deadline for proposals to be submitted on July 10, 2024; and

WHEREAS, three qualification was received and publicly opened by the Purchasing Agent and Municipal Clerk; and

WHEREAS, said qualification was referred to the Chief Financial Officer; and

WHEREAS, the Chief Financial Officer has recommended award should be made to the following firm:

Acacia Financial Group INC
6000 MidAtlantic Drive, Suite 410 North, Mount Laurel, NJ 08054

MINUTES – SPECIAL COUNCIL MEETING – JULY 29, 2024 - PAGE 3

NOW THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF IRVINGTON that a contract for Financial Advisor Service be awarded to Acacia Financial Group INC, 6000 MidAtlantic Drive, Suite 410 North, Mount Laurel, NJ 08054, on the basis of their response to the request for proposal selection criteria and qualifications, for an annual amount of \$50,000.00. The provider will be paid \$150-\$195.00 per hour for related work and bond insurance work will be charged as per amount for one year starting on July 29, 2024 until July 28, 2025; and

BE IT FURTHER RESOLVED that the Township Attorney is hereby authorized and directed to prepare the necessary contract and the Mayor and Township Clerk are authorized and directed to sign the same; and

BE IT RESOLVED that the required certification of availability of funds C24-00115 in the amount of \$10,000.00 from account number C-04-56-852-019-914 has been obtained from the Chief Financial Officer and the remaining balance will be certified when bond issuance is requested and approved.

Adopted
Absent: Cox and Vick

Brown – Fredric B. Authorize Emergency Temporary Appropriation #6 to Extend the Calendar Year 2024 Temporary Municipal Budget

<u>APPROPRIATIONS WITHIN "CAPS"</u>	
	<u>CY-24</u>
<u>OFFICE OF THE MAYOR</u>	<u>Emerg Budget #6</u>
Mayor's Office:	
Salaries and Wages	90,810.67
Other Expenses	3,438.00
Neighborhood Services:	-
Salaries and Wages	66,164.68
Other Expenses	-
Irvington Mental Health Center:	
Other Expenses	825.00
Planning Board:	-
Salaries and Wages	2,903.35
Other Expenses	2,374.17
Office of Emergency Management:	-
Salaries and Wages	3,208.33
Other Expenses	-
Community Planning & Development	
Salaries and Wages	29,221.05
Other Expenses	4,583.33
Total Office of the Mayor	203,528.58
<u>OFFICE OF THE TOWNSHIP CLERK</u>	
Township Clerk's Office:	
Salaries and Wages	49,332.82

MINUTES – SPECIAL COUNCIL MEETING – JULY 29, 2024 - PAGE 4

Other Expenses	4,950.00
Elections:	
Salaries and Wages	-
Other Expenses	-
Council's Office:	
Salaries and Wages	31,310.59
Other Expenses	5,225.00
Board of Adjustment:	
Salaries and Wages	5,440.12
Other Expenses	2,071.67
Rent Leveling Board:	
Salaries and Wages	4,583.33
Other Expenses	-
Total Office of the Township Clerk	102,913.53
<u>OFFICE OF THE TAX ASSESSOR</u>	-
Municipal Tax Assessor:	
Salaries and Wages	18,347.16
Other Expenses	1,925.00
Total Office of the Tax Assessor	20,272.16
<u>ATTORNEY TO TOWNSHIP COUNCIL</u>	-
Legislative Research Officer:	
Salaries and Wages	4,550.00
Other Expenses	146.67
Total Attorney to Township Council	4,696.66
<u>OFFICE OF THE TOWNSHIP ATTORNEY</u>	-
Township Attorney:	
Salaries and Wages	71,284.08
Other Expenses	38,438.03
Total Office of the Township Attorney	109,722.11
<u>DEPARTMENT OF ADMINISTRATION</u>	-
Office of the Business Administrator:	
Salaries and Wages	71,661.79
Other Expenses	23,650.00
Other Expenses - Postage	10,000.00
Total Department of Administration	105,311.79

MINUTES – SPECIAL COUNCIL MEETING – JULY 29, 2024 - PAGE 5

<u>DEPARTMENT OF POLICE</u>	-
Police:	
Salaries and Wages	1,897,024.48
Other Expenses	93,938.81
<u>APPROPRIATIONS WITHIN "CAPS"(continue)</u>	
School Guards:	
Salaries and Wages	59,440.18
Other Expenses	45.83
Chaplains and Surgeons:	-
Salaries and Wages	233.75
Parking Division:	-
Other Expenses	45.83
Total Department of Police	2,050,728.89
<u>DEPARTMENT OF FIRE</u>	-
Fire:	
Salaries and Wages	1,161,925.33
Other Expenses	100,000.00
Uniform Fire Safety	
Salaries and Wages	-
Other Expenses	-
Total Department of Fire	1,261,925.33
<u>DEPARTMENT OF REVENUE AND FINANCE</u>	-
Division of Finance:	
Salaries and Wages	53,956.43
Other Expenses:	
Administration of Finance	25,000.00
Auditing	-
Insurance:	
General Liability	80,000.00
Workers Comp	160,000.00
Employers Group Health	1,800,000.00
Division of Revenue-Tax Collection:	
Salaries and Wages	51,607.11
Other Expenses	17,500.00
Division of Licenses:	
Salaries and Wages	9,413.25
Other Expenses	733.33
Division of Central Purchasing:	
Salaries and Wages	32,658.55
Other Expenses	2,759.17
Total Department of Revenue and Finance	2,233,627.83

MINUTES – SPECIAL COUNCIL MEETING – JULY 29, 2024 - PAGE 6

DEPARTMENT OF PUBLIC WORKS	-
Division of Engineering:	
Salaries and Wages	44,537.43
Other Expenses	34,375.00
Land Rental, Refuse Dumping:	
Other Expenses	577,225.00
Division of Streets and Sewers:	
Salaries and Wages	103,623.91
Other Expenses	43,725.00
Snow Removal:	
Salaries and Wages	-
Other Expenses	-
Division of Motorized Equipment:	
Salaries and Wages	27,312.20
Other Expenses	28,875.00
Division of Public Property:	
Salaries and Wages:	
Public Buildings	105,885.94
Shade Tree	25,181.08
Other Expenses:	
Public Buildings	30,708.33
Shade Tree	5,041.67
Total Department of Public Works	1,026,490.56
DEPARTMENT OF HEALTH AND WELFARE	-
Division of Health:	
Salaries and Wages:	
Health Administration	18,582.21
Environmental Health	8,555.19
Nursing	916.70
Other Expenses:	
Health Administration	2,750.00
Environmental Health	11,779.17
Nursing	916.67
Senior Citizen Center:	
Salaries and Wages	7,861.10
Other Expenses	2,658.33
Total Department of Health and Welfare	54,019.36
DEPARTMENT OF PARKS AND RECREATION	-

MINUTES – SPECIAL COUNCIL MEETING – JULY 29, 2024 - PAGE 7

Division of Park Maintenance:	
Salaries and Wages	79,975.54
Other Expenses	33,550.00
Division of Recreation:	-
Salaries and Wages	31,166.67
Other Expenses	5,976.67
Public Events and Celebration:	-
Other Expenses	1,375.00
Irvington Municipal Pool:	-
Salaries and Wages	6,462.50
Other Expenses	4,400.00
Total Department of Parks and Recreation	162,906.37
<u>DEPARTMENT OF HOUSING</u>	-
Housing Services:	
Salaries and Wages	54,528.91
Other Expenses	1,512.50
Total Department of Housing Services	56,041.41
<u>MUNICIPAL COURT</u>	-
Municipal Court	
Salaries and Wages	149,038.56
Other Expenses	11,660.00
Total Municipal Court	160,698.56
<u>PUBLIC DEFENDER</u>	-
Public Defender	
Salaries and Wages	7,328.75
Other Expenses	687.50
Total Public Defender	7,328.75
<u>UNIFORM CONSTRUCTION CODE</u>	-
Construction Code Official:	
Salaries and Wages	46,839.22
Other Expenses	1,604.17
Total Construction Services	48,443.39
<u>UNCLASSIFIED</u>	-
Utilities:	
Electricity, Gas	59,583.33
Telephone and Telegraph	54,083.33
Telephone Lease System	-

MINUTES – SPECIAL COUNCIL MEETING – JULY 29, 2024 - PAGE 8

Fire Hydrants	48,381.67
Water	6,047.71
Gasoline	45,833.33
Street Lighting	68,750.00
Prior Year Salary Adjustments	-
Emergency Dispatch Services (Transportation)	16,958.33
Tax Appeals'	-
Total Unclassified	299,637.71
Total Operations Within "CAPS"	<u>7,908,292.98</u>
<u>Deferred Charges & Statutory Expenditures</u>	-
Social Security System (OASI)	177,455.21
State Unemployment Insurance Fund	32,083.33
Fund Administrative Cost	-
Public Employees Retirement System	-
Police & Firemen's Retirement System	-
DCRPS	10,753.29
Judgments	-
Deferred Charges Grants Over	-
Expenditures W/O Approp.	-
Grant Expenditures W/O Approp.	-
Deferred Charges - WC & GL	-
Cash Deficit Preceding Year	-
Total Deferred Charges & Statutory Exp	220,291.83
Total Appropriations Within "CAPS"	<u>8,128,584.81</u>
<u>APPROPRIATIONS EXCLUDED FROM "CAPS"</u>	-
<u>OTHER OPERATIONS</u>	-
Joint Sewer Maintenance	412,145.98
Maintenance of Free Public Library	112,328.33
911 Dispatch Services	-
	-
Total Other Operations	524,474.32
<u>APPROPRIATIONS EXCLUDED from "CAPS"(continue)</u>	-
State Summer Food Program	-
CSBG -2023amend	-

MINUTES – SPECIAL COUNCIL MEETING – JULY 29, 2024 - PAGE 9

Essex County SSH/TANF - 2024	-
CSBG - 2024	-
HPOWA Grant - 2024	-
County Of Essex CODE - BLUE 2023-2024	-
National Opioid Settlement Funds	-
Total Grants	-
Total Operations Excluded from "CAPS"	524,474.32
<u>MUNICIPAL DEBT SERVICE</u>	-
Down Payment on Capital Improvements	-
Capital Improvement Fund	-
Payment of Bond Principal	-
Interest on Bonds	-
Payment of Note Principal	-
Interest on Notes	-
Green Trust Loan Program:	
Payment of Principal and Interest	-
Demolition Loan Repayment	-
NJ Environmental Infrastructure Trust Loan Principal & Interest	-
Deferred Charges - Emergency Auth 5 Yr	-
County Lease	-
Total Municipal Debt Service	-
Total Appropriations Excluded from "CAPS"	
for Municipal Purposes	524,474.32
<u>TYPE ONE SCHOOL DEBT</u>	-
Payment of Bond Principal	-
Interest on Bonds	-
Total Type One School Debt	-
Total Appropriations Excluded from "CAPS"	524,474.32
Reserve for Uncollected Taxes	-
Total General Appropriations	8,653,059.13

Adopted
Absent: Cox and Vick

Brown – Frederic C. Authorize CY 2024 Municipal Budget to be Read by Title

MINUTES – SPECIAL COUNCIL MEETING – JULY 29, 2024 - PAGE 10

WHEREAS, N.J.S.A. 40A:4-8 provides that the budget as advertised shall be read in full at the public hearing, or that it may be read by its title only if:

1. At least one week prior to the date of the hearing a complete copy of the approved budget,

(a) shall be made available for public inspection.

(b) copies are made available to each person requesting same, during said week and during the public hearing:

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE TOWNSHIP OF IRVINGTON that it is hereby declares that the conditions of N.J.S.A. 40A:4-8 1 (a) and 1 (b), have been met and therefore the Calendar Year 2024 Municipal Budget shall be read by title only.

Adopted
Absent: Cox and Vick

President Beasley: The Calendar Year 2024 Municipal Budget was introduced on June 24, 2024, published in summary form in the Irvington Herald on July 3, 2024, and public hearing set for this date, time and place. The Clerk will read the notice of hearing.

The Clerk will read the 2024 Calendar Year Municipal Budget by title

BE IT RESOLVED that the following Statement of Revenues and Appropriations shall constitute the Calendar Year 2024 Municipal Budget

Total General Revenues	\$126,014,848.74
------------------------	------------------

Total General Appropriations	\$126,014,848.74
------------------------------	------------------

The Public Hearing on the Calendar Year 2024 Municipal Budget is now open

Vick – Cox Motion to close Public Hearing

Adopted
Absent: Cox and Vick

Vick – Cox Motion to adjourn further deliberations on the Calendar Year 2024 Municipal Budget

Adopted
Absent: Cox and Vick

**ALCOHOLIC BEVERAGE CONTROL BOARD
JULY 29, 2024**

1. Acting Chairwoman Beasley calls the Meeting to Order

Roll Call

2. New Business

Frederic – Beasley A. Renewal of Plenary Retail Consumption Licenses for the 2024-2025 Licensing Year

WHEREAS, the following named individuals, partnerships or corporations, being applicants for Plenary Retail Consumption Licenses for the Year 2024-2025 to sell alcoholic beverages under the provisions of NJSA Title 33, having been investigated as required by said Law, and the Alcoholic Beverage Control Board being satisfied that said applicants in all things have met the requirements of the law and are suitable and proper organizations to whom Plenary Retail Consumption Licenses should be issued; and

NOW, THEREFORE BE IT RESOLVED by the Municipal Council, acting as the Alcoholic Beverage Control Board of the Township of Irvington, that a Plenary Retail Consumption Licenses be issued to the following named individual, partnerships and corporations for the sale of alcoholic beverages by the glass or in original containers for **consumption on the licensed premises**, for the Year 2024-2025 at the address set opposite their name.

License Number	Name	Address
0709-33-021-006	Embers Tavern DBA/The View	872-874 Clinton Avenue
0709-33-062-008	Nuevo Centenario Inc. DBA/Bottoms Up	1180 Springfield Avenue

BE IT FURTHER RESOLVED that the said licenses be issued in the name and under the seal of the Township of Irvington and be signed by the ABC Board Secretary, in order to fulfil the provisions of Chapter 158 of the Irvington Township Code, known as Ordinance MC 3635, which license, after being so signed, shall be released by the ABC Board Secretary to the licensee.

Adopted
Absent: Cox and Vick

3. Adjournment

6. MISCELLANEOUS

A. General Hearing of Citizens and Council Members limited to three minutes per person (MUST SIGN UP IN ADVANCE OF MEETING)

No public members present.

7. ADJOURNMENT (*Roll Call)

There being no further business, the meeting adjourned at 5:48 P.M.

Jamillah Z. Beasley, Council President

Shawna M. Supel, Municipal Clerk